

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR JULY 18, 2016**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Adam Fritz, Christine Perry, Ryan Greene, Megan Sherrard and George Brady. Staff present was Jord Wilson and Kerri Wilson. Community present was: Angela & Nanno Van Eysinga, Tracey Price, Keith Zweigle, Seth Lopez and Josh Sutherland.

CONSENT CALENDAR

Councilmember Perry moved to accept payment of checks numbers 27568 to 27653. Claim checks total amount of \$47,887.92 and payroll checks total amount of \$39,723.90. Approval of the minutes for the meeting held June 7th and June 20th, 2016 and approval of the mayor's monthly meeting plan. Seconded by Sherrard. Motion carried unanimously.

AUDIENCE INPUT- Angela VanEysinga reminded the council that the vacant parking lot next to city hall is owned by the Hotel and the city has ten feet from city hall for parking. VanEysinga stated there were some problems during APJ with people parking on Hotel property and didn't leave room for Hotel guests. Perry apologized for the confusion as she sent people to the lot to park.

COMMITTEE REPORTS:

- Finance Committee met and Greene gave council an update on the meeting. Greene stated the committee went over all the open grants and the reserve balances for each fund. The city is close to being back to pre-fire status for all funds. Brady stated there would be more Finance meetings for grant discussion and budgets.

CITY REPORTS

Police: A police report was submitted in the council packets.

Fire Chief, Keith Zweigle: Chief Zweigle stated he was not going the out of state training that was approved by council due to increase of cost for the training. The fire department went out on a structure fire on Eveline and another in Brewster on Pit road. They are continuing local training for all the department. Brady asked that the signing of permit for fireworks for APJ be taken care of two weeks before the event. Chief Zweigle agreed and Perry stated she would address this with APJ at the next meeting. Price commented on the great job of the firefighters for controlling the fire on Eveline and protecting the surrounding areas.

Mayor's Report: Mayor Anders submitted a mayor's report for council which consisted of multiple meetings. Anders thanked Jord & Kerri Wilson for their work and thanked those council who had pushed the water project forward. Anders stated she attended the AWC Conference in Everett. She also met with the Douglas Okanogan County FD #15 Commissioners to help come up with a plan for one of the city fire engines.

Council: Brady is working on the railroad deal and will be getting back to the railroad with questions. He called Kaaren Roe and encouraged her to attend the appreciation ceremony so he could discuss other projects-Roe could not attend. Brady stated he did a rough car count during APJ and thought it was down 10-15% from 2015. Roni Diefenback-Holder will helping with the proposed container park. Brady stated he will be meeting with City Planner Danison to go over the final draft on the CERB project.

Long Term Recovery: Anders stated they are in the middle of builds. The team is compiling individual stories about the fire and how they were affected. Anders encouraged everyone to tell their story. Awards were given out at the appreciation ceremony to KHQ and Senator Parlette. KHQ for their coverage of the fire and relief efforts and Senator Parlette for her work on the water project funding.

School: Mayor Anders met with Superintendent Davies over the phone and went over projects. Davies is working on cleaning up school property lines.

City Administrator: Jord Wilson submitted a report in packets for council. He discussed the water system improvements, parks and community activities, public work updates, community and economic development updates, and FEMA update. Jord Wilson stated that a special council meeting would be needed after the bid opening to award the Sidewalk project. Bid opening is July 26th, 2016. Sherrard asked about the black pipes along Warren Ave. Jord Wilson stated they are for a water repair for the irrigation district, not a city repair. Brady asked when the preliminary design for Ives Landing Park would be available. Wilson stated by the end of the month. Anders said there were people asking the locations to ATM during APJ. Wilson stated that next year a bank should be asked to bring a mobile ATM during APJ. Wilson also stated that he was debriefing his staff on Tuesday on APJ and would be meeting with the APJ committee to go over this year's event.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues are on track
- Sale & Use Revenues closed \$19, 052.32 higher than last year at this time.
- Working on final reimbursement requests for POG and DWSRF
- Special council meeting will be held July 28th at 6:00 for award of contract for the sidewalk project

Brady asked if Clerk Wilson could submit the property tax spreadsheet in next month's packet. Anders stated she would also like council to have a copy of the data on the effects of the fire from a study done by Community Attributes (NWEDD CERB Grant). Clerk Wilson stated she would include the information as soon as she received it.

ORDINANCES AND RESOLUTIONS:

- **Resolution 2016-19 USDA Rural Development Grant: Brady moved to adopt Resolution 2016-19, a resolution agreeing to the terms of the loan contract between Rural Development and the City of Pateros up to 1.72 million and authorize the mayor to sign all related documents. Seconded by Greene. Motion carried unanimously.**

OTHER BUSINESS:

- **Pateros/Brewster Resource Building:** Grace Larsen was not present for council meeting so nothing was discussed.
- **Okanogan County Pet Shelter:** Anders called Janet Burks for more information about what she was asking for. Burks asked for a letter of support from council recommending the shelter to the Okanogan County Commissioners. Sherrard would like more information before agreeing to a letter of support. Perry and Brady agreed. Anders stated Burks said the commissioners liked the idea and Burks stated 461 dogs have been removed from the county this year. No action taken at this time.

ADJOURNMENT: The next regular council meeting will be August 15, 2016 at 6:00 p.m., with a special council meeting scheduled for July 28th at 6:00 p.m. There being no further business before the City Council, Greene made a motion to adjourn at 6:50 p.m.; seconded by Brady. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer