

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR APRIL 16, 2018**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included George Brady, Christine Perry, Michael Haring and Megan Sherrard. Councilwoman Bange was excused. Staff present was Jord & Kerri Wilson. Community present was Chief Keith Zweigle, Maurice Goodall, Tim Hamilton, Nanno & Angela VanEysinga, Libby & Avery Harrison and Mike Maltais.

CONSENT CALENDAR

Councilmember Sherrard moved to accept payment of checks numbers 29410 to 29487. Voided checks 29296, 29326, 29386 and 29405. Claim checks total amount of \$61,845.62 and payroll checks total amount of \$35,364.76. Approval of the minutes for the meeting held March 19, 2018 and approval of the mayor's monthly meeting plan. Seconded by Brady.

AUDIENCE INPUT: Tim Hamilton was present to discuss Hydro Races. Tim asked for the city to pay for ambulance services, allow tent camping in Memorial Park and Ives Landing RV Park. Brady asked if Lakeshore Drive needed to be closed off at the Hotel to eliminate traffic congestion at the boat launch. Hamilton stated "yes".

GUEST SPEAKER: Maurice Goodall with Okanogan County Emergency Management gave an update on changes with the Emergency Management. Goodall discussed the charges and how they applied to each city and what the city gets for those charges. They are working on updating the Okanogan County plan, Hazard Mitigation Plan & Fire Protection Plan which is due 2019. The Comprehensive Emergency Action Plan is a continual update each year. Emergency Management has received two grants so far this year. Goodall discussed the upcoming flood season. Sherrard asked if there was any information on the fire season. Goodall stated it was hard to determine as it changes each month. Mayor Anders stated she learned at the WA VOAD meeting from NOAA (National Oceanic & Atmosphere Administration) that fire predictions were high again this year. This information was through the end of June. Goodall stated the Emergency Management no longer sits under the Sheriff's Department but now sits under the County Commissioners and Mayors of the cities. Goodall discussed the Everbridge App that community can get for their phones for emergency updates. Mayor Anders stated the US Forest Service has banned all smoking and fireworks from State Parks.

COMMITTEE REPORTS: Police, Fire, Health & Safety Committee met at 5pm before council with Maurice Goodall. Update was given by Maurice as stated above.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Fire Chief Zweigle stated all was quiet. Training for the SCBA will be May 3, 2018. This is the first time the city has had their own packs. There was one District wildland fire. The two new recruit have almost completed the recruit training. Chief Zweigle stated the department did ladder training here at city hall. Goodall asked that the city notify Emergency Management if they implement their own burn ban.

Mayor's Report: Mayor Anders submitted her report to council for review. Mayor stated she was did an interview to promote Arbor Day for KOZI. Mayor Anders gave council an update on the meeting she had with Governor Inslee. She stated she took the opportunity to discuss the recycling opportunities for the future industrial park on Starr Road. The IRIS Summit is scheduled for November 15, 2018 at Pateros Schools. There will be a series of planning meetings leading up to the summit.

Council Reports: Brady stated he will not be present at May council meeting as he will be out of state. Brady attended multiple SWAC meetings and reported there will be an increase for commercial haulers. Brady briefed the community on the recycling proposal he discussed with Representative Steele.

Long Term Recovery: Mayor Anders stating things are continuing on track. Anders stated teams from Chehalis came last weekend and help prep the last of the foundations.

School: Mayor Anders stated Superintendent Lois Davis is retiring and the school board is looking for a replacement and will be asking for community input.

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on all public works projects. Wilson stated Arbor Day preparations were on track and the guest speaker after the event will be Linden Lampman, Program Manager with Natural Resources of Urban Community and Forestry. Mayor Anders stated that "Map your Neighborhood will also be present". Wilson welcomed new public works employee, Doug Kirk. A timeline on the new reservoirs was submitted in council packets along with the water/sewer report.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are higher than last year at this time.
- Sale & Use Revenues are \$11,621 higher that previous year at this time
- Property Tax Revenues are \$2676 higher than last year at this time.
- Annual Report: Toni Nelson was here to help with the Annual Report. Report was submitted to Washington State Auditor's office.

PUBLIC HEARINGS:

ORDINANCES AND RESOLUTIONS:

- **Ordinance 760 Walters Property:** Perry moved to adopt Ordinance 760, an ordinance accepting the gift of real property from Tom Walters. Seconded by Sherrard. Motion carried unanimously.
- **Resolution 2018-13 Change Orders:** Brady moved to approve Resolution 2018-13, a resolution agreeing to the change orders submitted for Blue Star Enterprises in the amount of \$72,318.36 to reconcile the final quantities. Seconded by Harding. Ben Varela gave council an update on the wells and reservoir. Brady asked if sand was still going to be an issue with the new wells. Varela stated the sand would be present but in a small amount and much smaller than current wells. Mayor Anders stated the additional work done on sand removal was worth the extra cost. Chief Zweigle asked if there are any numbers for pressure for hydrants. Varela stated the new wells should boost hydrants by 20 psi. Wilson stated there will also be additional hydrants installed in the city. Motion carried unanimously.

- **Resolution 2018-14 Easement:** Sherrard moved to adopt Resolution 2018-14, a resolution entering into an easement agreement for ingress and egress with Hagenbuch Trust. Seconded by Harding. Motion carried unanimously.

OTHER BUSINESS:

- **Well house #3:** Perry moved to approve the engineers to proceed to bidding for pump station well #3. Seconded by Brady. Motion carried unanimously.
- **Travel Trailer Exemption:** Sherrard moved to have staff move forward to amend PMC to allow property owners to live on their own property while building a home with stipulations stated below and allow for a waiver on this amendment while ordinance is being prepared for public hearing scheduled May 21, 2018. Seconded by Brady. Brady stated he liked the idea and asked if there were any issues when the exemption was granted after the 2014 fires. Clerk Wilson stated there no issues. Brady asked about a penalty clause in the case the home owner goes over the one year allowed. Sherrard asked when the one year would start. Clerk Wilson stated the one year would start when utility services were connected to the property and a building permit had been purchased. Stipulations are as follows:
 - **Property owners have to purchase a building permit**
 - **Property owners would be hooked up to city utilities (water, sewer, trash)**
 - **Property owners would be allowed one year to live on their property in temporary housing while home is being built**

Motion carried unanimously.

- **Ives Landing RV Regulations:** Perry moved to approve the Ives Landing RV Park Regulations. Seconded by Brady. Brady observed there would be no reservations for the park except on event weekends. Clerk Wilson stated she is continuing to look for a program that will allow online payment and reservations. Mayor Anders stated she may have an option. Sherrard asked about allowing propane fire pits. CA Wilson stated he would check into the code. Motion carried unanimously.
- **Hydros:** Perry moved to allow tent camping at Memorial Park August 18-19 and to close the winter boat launch & Lakeshore Drive in front of hotel as deemed appropriated during specific times that will be posted by Tim Hamilton and also have the city pay ambulance fees. Seconded by Harding. Sherrard asked how many boats/people were anticipated for Hydros. Hamilton stated approximately 40-50 Boats and 250 people. Motion carried unanimously.
- **Waive of Water Charges:** Mayor Anders read council the letter from Connie LaBree asking for water charges to be waived due to a leak on LaBree's property. It was discussed that waiving of actual water charges would be gifting of public funds. It was also discussed that the property owner knew about the leak for three months without repairing it. CA Wilson stated the city might want to look into the possibility of waiving charges under certain criteria. No action was taken.

ADJOURNMENT: The next regular council meeting will be May 21, 2018 at 6:00 p.m. There being no further business before the City Council, Harding made a motion to adjourn at 7:15 pm.; seconded by Brady. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer