

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR MAY 21, 2018**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Holly Bange, Christine Perry, Michael Haring and Megan Sherrard. Councilman Brady was excused. Staff present was Jord & Kerri Wilson. Community present was Chief Keith Zweigle and Mike Maltais.

CONSENT CALENDAR

Councilmember Sherrard moved to accept payment of checks numbers 29488 to 29587. Voided check 29480. Claim checks total amount of \$130,233.59 and payroll checks total amount of \$37,869.88. Approval of the minutes for the meeting held April 16, 2018 and approval of the mayor's monthly meeting plan. Seconded by Harding. Motion carried unanimously.

AUDIENCE INPUT: None

COMMITTEE REPORTS: Harding stated the Planning Committee met to go over the industrial activity at the Grocery Store Building. Mayor Anders briefed council of the committee meeting and stated we are communicating and they will be bringing back options that will offer a solution to the zoning use. Sherrard stated that Arbor Day was a success. The crowd was a little lighter than last year but still a success. The historical panel was a huge hit with the community.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Fire Chief Zweigle stated they went out on a few wildland calls assisting Brewster. Chief demonstrated for council the new packs and masks that the fire department received through a FEMA Grant. City of Pateros Volunteer Fire Department is the first volunteer department to have brand new packs. Chief Zweigle thanked City Administrator Wilson and the crew for their help repairing the flag poles at the cemetery. Chief reminded council that the fire engine is still located outside and asked the plan moving forward. Mayor Anders stated she would like to put it out and circulate the sale again in hopes that someone would purchase the engine.

Mayor's Report: Mayor Anders submitted her report to council for review. Mayor stated she presented and participated on the panel for different economic development topics at the Regional Economic Forum in Wenatchee. Her topic was how disaster effects the economic development. Mayor also attended several emergency management meetings on flooding either in person or via phone. Mayor Anders stated that Chris Anderson is working on options for the vacant lots and things are still moving forward. Mayor will be in Texas June 9-14, presenting on disaster recovery.

Council Reports: none

Long Term Recovery: Phase III rebuild has started and they are working on the last five homes. Mayor Anders stated foundations were put on hold due to helping with the flooding in Okanogan County. They are working on several possibilities of assistant through different organizations to finish up the last of the foundations.

School: Mayor Anders stated she has not met with Superintendent Davies but mentioned there is a meet/greet tonight of the potential candidates to replace Davies.

City Administrator: Jord Wilson submitted a report in packets for council. He updated council on the water project and the new wells. Things are moving forward and they are a little ahead of schedule. Wilson drafted an Evacuation Permit Application that the city will be using. Mayor Anders asked about the solar project. Wilson stated there is a meeting scheduled with Apollo on May 31st at 11:00am.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are higher than last year at this time.
- Sale & Use Revenues are \$16,297 higher that previous year at this time
- Property Tax Revenues are on track.

PUBLIC HEARINGS: Mayor Anders opened the public hearing at 6:48pm. Mayor asked Clerk Treasurer Wilson to brief the public on the topic for the public hearing. At April's council meeting, council made a motion to have the attorney draft an ordinance that allows a property to temporarily live in an RV/Travel Trailer while they are building their home with conditions. No public comment. Mayor Anders closed the public hearing at 6:49pm.

ORDINANCES AND RESOLUTIONS:

- **Ordinance 761 RV Temp Housing:** Bange moved to adopt Ordinance 761, an ordinance allowing property owners to temporarily live in RV/Trailers on their property while building a home with conditions and authorize the mayor to sign all documents. **Seconded by Harding.** Sherrard asked if it states a limit on how many trailers can live on the property. Wilson stated the ordinance reads only the property owners can live on the property and feels the ordinance is clear. Property owners can have an additional trailer as long as it is not used for housing of other individuals. Motion carried unanimously.
- **Resolution 2018-15 Ok Co. Solid Waste:** Perry moved to approve Resolution 2018-15, a resolution extending the Interlocal Agreement with Okanogan County for the administration and implementation of the Comprehensive Solid Waste Plan and authorize the mayor to sign all documents. **Seconded by Sherrard.** Motion carried unanimously.
- **Resolution 2018-16 Service Agreement:** Harding moved to adopt Resolution 2018-16, a resolution agreeing to the terms of the service agreement between R2 Solutions LLC and the City of Pateros and authorize the mayor to sign all documents. **Seconded by Perry.** Sherrard asked if CA Wilson could clarify what the agreement is for. Wilson stated it was a licensing agreement. The city pays a fee and receives the tool; if it breaks the company replaces the tool. You can't purchase the tool, only can purchase the license to use the tool. Motion carried unanimously.
- **Resolution 2018-17 Professional Agreement:** Sherrard moved to approve Resolution 2018-17, a resolution accepting the terms of the Professional Agreement with Varela & Associates for the Warren Street Sewer Project in the amount of \$9640.00 **Seconded by Perry.** Bange asked what capacity Jord's role would be in the project. Wilson stated it would be quality control on the ground which would save Varela from traveling from Spokane and also assistance with the project. Motion carried unanimously.

- **Resolution 2018-18 Change Orders:** Perry moved to adopt Resolution 2018-18, a resolution agreeing to the change orders submitted for Tapani Inc. in the amount of \$54,413.05. Seconded by Sherrard. Motion carried unanimously.

OTHER BUSINESS:

- **Waive of Late Fees:** Bange moved waive late fees this one time for both Rohde and Henning. Seconded by Sherrard. Motion carried unanimously.
- **Franchise Agreement:** A Franchise Agreement between Pateros CA Warehouse, LLC and the City of Pateros was submitted to council for review. Sherrard moved schedule a special council meeting for May 29, 2018 at 7 AM. Seconded by Perry. Motion carried unanimously.
- **Easement PUD:** Perry moved accept the right of way easements from the Okanogan County PUD No. 1 for electrical utilities for the new well #4 and for reconfiguring underground power by the tennis courts for the water project. Seconded by Harding. Motion carried unanimously.

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ADJOURNMENT: The next regular council meeting will be June 18, 2018 at 6:00 p.m. There being no further business before the City Council, Perry made a motion to adjourn at 7:08 pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer