

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR MARCH 20, 2017**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Mike Harding, Megan Sherrard, George Brady, and Adam Fritz. Christine Perry was excused. Staff present was Jord Wilson and Kerri Wilson. Community present was: Gail Howe Jennings, Angela & Nanno VanEysinga, Ina Fritz, Julie Porter, Kurt Danison, Marty Porter and Chief Keith Zweigle.

CONSENT CALENDAR

Councilmember Fritz moved to accept payment of checks numbers 28262 to 28355. Voided check #28262. Claim checks total amount of \$107,074.71 and payroll checks total amount of \$38,367.98. Approval of the minutes for the meeting held February 21, 2017 and approval of the mayor's monthly meeting plan. Seconded by Brady. Motion carried unanimously.

AUDIENCE INPUT: Ina Fritz asked why her street name was being changed. Wilson stated that currently the street is unnamed but according to the short plat it is named "Craig Street". Fritz stated that all of her legal documents to her house states Riverside Drive and feels it would be very inconvenient for residents on that street to have to change their ID and legal documents. Wilson stated that the street name wouldn't change. There would be a street installed stating Riverside Drive with "access" below it for emergency vehicles to identify the addresses. This change is strictly for clarifying, as the short plat reads Craig Street and the County shows it as Riverside Drive.

COMMITTEE REPORTS:

- Fritz and Brady attended the Pedersen Road Steering Committee meeting on March 13, 2016.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Chief Zweigle shared pictures of his trip to the National Fire Academy. He stated he is working on getting volunteers for a booth at Arbor Day. Training and maintenance continues for the department.

Mayor's Report: Mayor Anders stated she attended several meetings and included a report for council itemizing the meetings. She also informed council of the upcoming tourism meeting tied into TOTA on April 21^{,2016} at Sorrento's in Chelan.

Council Reports: Brady stated he attended the affordable housing meeting with the mayor and also will be part of the committee for SWAC recycling. Sherrard stated she attended the Tree Board meeting and preparation is in full swing for Arbor Day.

Long Term Recovery: Anders gave council an update on long term recovery and stated that Ameri Corp will be sending eleven volunteers.

School: Did not meet.

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on safety, water system improvements, parks, community planning and economic

development. Wilson stated they may have found the zinc issue- an old water line from the shed was leaking.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues closed a little higher than last year.
- Sale & Use Revenues are on track.
- Property Tax Revenues are a little higher.
- State Auditor has finished the audit. Council will be getting an email for the exit conference.
- Small City Connector Meeting will be held at Pateros Fire Hall May 8, 2017 sponsored by AWC. Wilson encouraged all council and mayor to attend and to let her know for registration.
- Jord & Kerri Wilson will be gone the 21st for CDBG training in Moses Lake and the 24th for Federal Audit Training in Spokane.

PUBLIC HEARINGS:

- **Mayor Anders opened the public hearing on the variance for 128 W Warren Avenue at 6:54pm. Anders read the resolution to the public so they would understand the details of the variance. No public comment. Public hearing closed 7:00pm.**

ORDINANCES AND RESOLUTIONS:

- **Resolution 2017-05 Variance: Brady moved to adopt resolution 2017-05, a resolution granting the variance on 128 W. Warren Avenue with the condition that the land owner do the BLA process to secure the property up to the right of way on Warren Ave and pay for the cost incurred due to the BLA. Seconded by Fritz. Motion carried unanimously.**
- **Resolution 2017-06 Street Name Change: Sherrard moved to adopt Resolution 2017-06, resolution approving renaming Craig Street to Riverside Drive “access” and authorize the Clerk to submit the request to Okanogan County Assessor. Seconded by Brady. Brady asked if there was a possibility to put the street addresses on signs instead of Riverside Drive access. Howe stated this was an issue years ago and the county made them change the street name to Riverside Drive. Wilson stated the short plat is still calling it Craig Street and this would clarify. Sherrard moved to withdraw her motion and tabled the request until next council meeting.**
- **Resolution 2017-07 Time Study: Fritz moved to adopt Resolution 2017-07, a resolution approving the time study policy. Seconded by Brady. Motion carried unanimously.**
- **Resolution 2017-08 Meal & Refreshment Policy: Fritz moved to adopt Resolution 2017-08, a resolution approving of the Meals & Light Refreshment Policy. Seconded by Sherrard. Motion carried unanimously.**
- **Resolution 2017-09 Fuel Card Policy: Brady moved to adopt Resolution 2017-09, a resolution approving the Fuel Card Policy for the Volunteer Fire Department. Seconded by Harding. Motion carried unanimously.**
- **Resolution 2017-10 CDBG: Fritz moved to adopt Resolution 2017-10, a resolution approving of the estimated cost in drafting the CDBG General Purpose Construction Grant. Seconded by Brady. Brady stated this was a continuation of the Pedersen Road Neighborhood Project. Motion carried unanimously.**

OTHER BUSINESS:

- **Hydros: Brady moved to allow tent camping at Memorial Park August 11-13, 2017, and to close the Winter Boat Launch as deemed appropriate during specific times that will be posted by Julie Porter. Seconded by Fritz.** Porter stated that sponsors would not be allowed in the pit area due to insurance. Motion carried unanimously.
- **Survey Proposal: Fritz moved to accept the proposal of \$6802.60 for surveying of Warren Avenue by Erlandsen & Associates. Seconded by Sherrard.** Brady clarified that the expense would be shared by the property owners. Motion carried unanimously.

ADJOURNMENT: The next regular council meeting will be April 17, 2017 at 6:00 p.m. There being no further business before the City Council, Brady made a motion to adjourn at 7:22 pm.; seconded by Harding. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer