

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR JUNE 18, 2018**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Christine Perry, George Brady and Megan Sherrard. Councilman Harding and Councilwoman Bange were excused. Staff present was Jord & Kerri Wilson. Community present was Shari Houck, Ben Varela and Mike Maltais.

CONSENT CALENDAR

Councilmember Brady moved to accept payment of checks numbers 29588 to 29672. Voided check 29581. Claim checks total amount of \$541,323.31 and payroll checks total amount of \$41,312.48. Approval of the minutes for the meeting held May 21st & May 29, 2018 and approval of the mayor's monthly meeting plan when given verbally. Seconded by Perry. Motion carried unanimously.

AUDIENCE INPUT: None

COMMITTEE REPORTS: Brady stated the Finance Committee met and went through budget items that are on the agenda. Sherrard stated the Park & Street Committee met and went over the conceptual plan for the downtown well house. She stated the committee went over the previous ideas from the community and Landscape Designer will come back with a draft for the Informational Meeting on July 16th before council.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Department: Fire Chief Zweigle was absent. Mayor Anders went over report in packet.

Mayor's Report: Mayor Anders gave her mayor's report verbally before council. Anders attended the OCCAC two day retreat. She also met with the IRIS committee to gather stories from the community. The next IRIS meeting will be July 17, 2018 at 5:30 PM. Other meetings attended were; the regular OCCAC meeting, Chamber and Health Coalition Board Meeting. Mayor Anders will be in Yakima next attending the AWC Conference.

Council Reports: Sherrard informed council about the Peace Run Torch Relay that will be coming through Pateros on June 20th at 1:15 PM. This relay promotes peace. She will be attending and bringing water and watermelon to the park for the runners. Brady stated he will check on the date for the next SWAC meeting. If it is scheduled for July 2nd, he will not be able to attend and would like Councilwoman Bange to go in his place. He encouraged the idea of Bange going to a couple of meetings to possibly become the alternate for the city. Brady attended the Economic Alliance meeting on .09 funds. These funds are allocated to projects within Okanogan County for Economic Development. Brady went over the timeline and guidelines to submit a request for funds.

Long Term Recovery: They are in the process of building five new homes. The Love Washington Project starts June 24th. Okanogan Recovery will be hosting a reunion & celebration in the park with a bbq that is sponsored by Gebbers Farms.

School: Mayor Anders stated there were a few from the city that attended the Retirement Celebration for Superintendent Davies.

City Administrator: Jord Wilson submitted a report in packets for council. He updated council on sewer, the water project and the new wells. Wilson was voted in as the new RMSA Operating Board member. He submitted pictures of the new access beach at the tennis courts. Anders asked about if the old pump house was going to be removed. Wilson stated not this year. Brady asked if the cemetery water system was operational. Wilson stated the new system will be coming online mid-July.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures closed on track.
- Hotel Motel Revenues are higher than last year at this time.
- Sale & Use Revenues are \$15,386 higher than previous year at this time
- Property Tax Revenues are on track.

PUBLIC HEARINGS: Mayor Anders opened the public hearing at 6:28 pm for the Six Year Street Plan. Mayor asked Wilson to brief the public on the topic for the public hearing. No public comment. Mayor Anders closed the public hearing at 6:30 pm.

ORDINANCES AND RESOLUTIONS:

- **Resolution 2018-21 Surplus of Property:** Perry moved to approve Resolution 2018-21, a resolution deeming the 1998 Ford Ranger surplus and authorize the Clerk Treasurer to advertise the surplus merchandise. Seconded by Sherrard. Perry asked if there was a bottom price or ballpark of price. Wilson stated the truck works but is tired. Motion carried unanimously.
- **Resolution 2018-22 Well House #3 Contract:** Sherrard moved to adopt Resolution 2018-22, a resolution accepting the contract from General Industries, Inc for the construction of well house #3. Seconded by Perry. Motion carried unanimously.
- **Resolution 2018-23 Varela Contract Well House #4:** Brady moved to adopt Resolution 2018-23, a resolution agreeing to the professional service contract amendment between Varela & Associates and the City of Pateros and authorize the mayor to sign all documents. Seconded by Perry. Motion carried unanimously.
- **Resolution 2018-24 Internal Control/Financial Policies:** Sherrard moved to adopt Resolution 2018-24, a resolution adopting the updated policies on Internal Control and Financials. Seconded by Perry. Motion carried unanimously.
- **Resolution 2018-25 Six Year Street Plan:** Perry moved to approve Resolution 2018-25 to adopt the Six Year Transportation Improvement Program for the years 2019 & 2024. Seconded by Brady. Clerk Wilson stated the motion was read incorrectly and needed to be amended. Perry moved to amend the motion to state for the year 2019 thru 2024. Seconded by Brady. Motion carried unanimously.

OTHER BUSINESS:

- **Waive of Late Fees:** Perry moved waive late fees this one time for Jane Hiltz at 357 W. Warren. Seconded by Brady. Motion carried unanimously.
- **Tschetter Property:** Brady moved to allow City Administrator to send letter to Marilyn Tschetter with offer of purchase of small piece of property to clear up boundary lines on Ives Street. Seconded by Sherrard. Motion carried unanimously.

- **Grant Application: Sherrard moved to move forward with the Investment Grade Audit through Apollo Solutions Group. Seconded by Brady.** Brady stated the Finance Committee went through the details thoroughly and made changes to the original proposal. Motion carried unanimously.

Ben Varela updated council on the water project and well house #4 and the reason for the amendment. Anders asked about a timeline for well house #4. Varela stated the conceptual plan should be ready for the July 16th Informational Meeting and would like to go out to bid in the fall with construction starting spring of 2019. Perry asked if the well house design would allow for further additions at a later date. Varela stated this was something the designers had mentioned and it would depend on the conceptual plan submitted.

ADJOURNMENT: The next regular council meeting will be July 16, 2018 at 6:00 p.m. There being no further business before the City Council, Perry made a motion to adjourn at 6:45 pm.; seconded by Sherrard. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer