

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR OCTOBER 21, 2013**

Mayor Howe called the meeting to order at 6:00 p.m. Councilmembers present included George Brady, Christine Perry, Ryan Greene, Alex Hymer and Adam Fritz. Staff present included Kerri Wilson, Dale Parks, Cecilia Arellano and Jord Wilson. Public present were Tracy Price, Joni Parks, Angela & NanoVan Eysinga, Forrest Harrison, Ann Davidson, Ron Roberson, Wendy & Ralph Buchanan, Erika Varrelman, Debbie Varrelman, Jared Henton, Darren & Leslie Moore, Edgar Arellano, Jerry Moore, Tiffany Sullivan and Matt Baide.

CONSENT CALENDAR

Councilmember Fritz moved to accept payment of checks numbers 24715 to 24807. Voided checks 24720, 24728, 24732, 24734, 24740. Claim checks total amount of \$120,693.78 and payroll checks total amount of \$30,130.46. Voided checks 24617, 24630, 24647, and 24648. Approval of the minutes for the meeting held September 16, 2013 and also the Mayor's Monthly Meeting Plan. Seconded by Perry. Motion carried unanimously.

AUDIENCE INPUT

CITY REPORTS

Police: A police report was submitted in council packets and Sergeant Arnold was present to answer questions.

Fire Chief, Jerry Moore: Chief Moore stated the inspector would be coming to evaluate the water system and fire engines for our Washington Survey/rating. The city's current rate is eight.

Mayor Howe: A written report of meetings attended was submitted. Mayor informed council that she had reviewed the preliminary budget for 2014 and that council will be receiving their copy November 1, 2013.

Council Reports: Brady gave an update on the Starr Development property. The city is looking at annexing the property into the city and utilizing the property for mixed use. Greene stated the Finance Committee met to discuss code enforcement, informational signs for the city and our paying off one of our loans.

City Superintendent, Dale Parks:

- Winterizing equipment
- Flushed hydrants the last two weeks
- Stocking up supplies for winter (ice and salt)
- Water shut off- didn't have to shut water off, repairs were made
- Energy grant has started

Parks Supervisor, Jord Wilson:

- Park use is slowing down
- Plants were donated to Peninsula Park
- Stone bench will be installed at Splash Pad this fall
- Tree pruning is in full swing
- Blowing out irrigation
- Working on RCO grant and signage for the city

Clerk-Treasurer, Kerri Wilson:

- **General Fund Expenditures and Revenues:** Revenues and expenditures are on track
- **Hotel-Motel Revenues:** Revenues are \$4000 higher than this time last year
- **Sales & Use Tax:** Revenues \$9300 higher than this time last year.
- **Nightmare at the Museum:** This event is scheduled for October 31, 2013 6-9 pm. Volunteers are encouraged to call city hall and sign up.

PUBLIC HEARING:

- **Mayor Howe opened public hearing on amending the 2013 budget at 6:23 pm.** No comments were stated. **Brady moved to close public hearing. Seconded by Greene. Mayor closed public hearing at 6:24 pm.**
- **Mayor opened public hearing on utility billing procedures at 6:25 pm.** Roberson asked why the city was changing the date for delinquent billing when his check hadn't been deposited in a timely manner. No further comments. **Fritz moved to close public hearing. Seconded by Brady. Mayor closed public hearing at 6:29 pm.**

ORDINANCES & RESOLUTIONS:

- **Ordinance #708 Amending Animal Ordinance 6.04:** Wilson was directed by council at August 19th council meeting to have city attorney amend the animal ordinance 6.04 of the PMC to clarify definitions of household pets, farm animals, wild animals and fowl. At September 16th council meeting, Brady moved to postpone action on ordinance #708 until October council meeting. **Perry moved to adopt Ordinance #708, an ordinance amending Chapter 6.04 of the Pateros Municipal Code clarifying definition of household pets, farm animals, wild animals and fowl. Seconded by Fritz.** Hymer stated he wished that the community and council would have given more feedback. Mayor Howe asked council if they wished to hear from the public. Brady asked Van Eysinga about her bees and Brady stated he thought they didn't fall under this ordinance but under the nuisance ordinance. Van Eysinga said she understood and thanked council for clarifying. Motion carried unanimously.
- **Ordinance #709 Amending the 2013 Budget:** Wilson presented council with the recommended budget amendments. **Fritz moved to adopt Ordinance #709, an ordinance of the city of Pateros amending Ordinance #705 by changing the 2013 budget appropriations for the General Fund, Street Fund, Sewer Fund and the Water Fund and Hotel/Motel Fund. Seconded by Greene.** Motion carried unanimously.
- **Ordinance #710 Amending 13.04 of the PMS:** City Attorney DeTro amended the PMC code 13.04 to comply with the recent case law RCW 35.21.217 which deals with how the city handles delinquent utility billing. **Fritz moved to adopt Ordinance #710, an ordinance amending Pateros Municipal Code 13.04 to comply with the recent case law RCW 35.21.217. Seconded by Perry.** Motion carried unanimously.

- **Resolution #2013-20 2014 Fee Schedule:** Recommended changes to the 2014 were 1.5% water increase, 11.5% sewer increase and administrative fees were also increased. Brady asked Wilson how much revenue this would add to the sewer fund. Wilson stated approximately \$12,000/year. **Fritz moved to adopt Resolution #2013-20, a resolution adopting the 2014 Fee Schedule with the understanding that the garbage charges will be adjusted in May of 2014. Seconded by Perry.** Motion carried unanimously.
- **Resolution #2013-21 AWC Employee Benefit Trust:** Wilson updated council on the proposed changes with the AWC Employee Benefit Trust. Insurance rates would not be increasing for 2014. **Fritz moved to adopt Resolution #2013-21, a resolution agreeing to the Interlocal terms of the AWC Employee Benefit Trust Agreement. Seconded by Greene.** Motion carried unanimously.

OTHER BUSINESS:

- **Tree USA:** Parks Supervisor Wilson has researched the guidelines to become a Tree USA city. We currently meet the financial guidelines and this will open up the possibility of receiving grant money for trees. **Perry moved to have Clerk Wilson move forward with drafting of a tree ordinance to be reviewed at November 18, 2013 council meeting. Seconded by Fritz.** Motion carried unanimously.
- **Set date for PH on 2014 Budget/EMS/Property Tax:** Annually the council has a public hearing to discuss revenue sources and the 2014 preliminary budget. **Fritz moved to set Public Hearing for revenue sources and 2014 preliminary Budget/EMS/Property tax for November 18, 2013. Seconded by Greene.** Motion carried unanimously.
- **Proclamation:** Rey Pascua, President of the Filipino American Community of the Yakima Valley has asked the City of Pateros to join with Governor Inslee in proclaiming the month of October as Filipino American History Month. **Fritz moved to accept the proclamation made by Mayor Gail Howe as recognizing the month of October as Filipino American month. Seconded by Perry.** Mayor Howe informed council of Celito Cortez' visit to Pateros and meeting with the Pateros Schools to work on an exchange student program for the coming year. This was well received by the Pateros School District. Motion carried unanimously.

ADJOURNMENT: The next meeting will be November 18, 2013 at 6:00 p.m. There being no further business before the City Council, Brady made a motion to adjourn at 7:00 p.m.; seconded by Fritz. Motion carried unanimously.

APPROVED:

Gail A Howe, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer