

**CITY OF PATEROS  
COUNCIL MEETING MINUTES  
FOR FEBRUARY 6, 2019**

Mayor Anders called the meeting to order at 7:04 a.m. Councilmembers present included Christine Perry, George Brady, Mike Harding, Holly Bange and Megan Sherrard. Staff present was Jord Wilson. The Clerk Treasurer, Kerri Wilson was out sick. There was no community present.

**BUSINESS:**

- **Decision on awarding the bid for Downtown Well House #4:** Mayor Anders asked J. Wilson to discuss the bids for Pump Station #4. Wilson discussed four options the council had.
  - A. Waive the non-responsive issues related to bid #1 and award the contract to bidder #1.
  - B. Reject bid #1 because of the non-responsive items listed:
    - a. Bidding Documents were not obtained per Article 2.01 of the Instructions to Bidders
    - b. The Bid was not prepared per Article 2.02 of the Instructions to Bidders
    - c. The Bid was not submitted on the Bid Forms provided in the Contract Documents per Article 13.01 and 15.01 of the Instructions to Bidders
    - d. If rejected, Council should ask staff to send a letter of rejection to bidder #1 and make a recommendation regarding the next responsive, responsible and qualified bidder. Council would then need to reconvene in no less than two days to make an award to the next responsive, responsible and qualified bidder. This would allow time for bidder #1 to protest the decision made by council.
  - C. Not award and choose to do a reasonable investigation on the non-responsible issue. The Bidder's Qualification Statement does not appear to be similar to the Well 4 project.
  - D. Reject all bidders and re-bid the project.

Brady asked how they got the plans to bid on the project, if they were not on the bidder's list. Holly stated her concern that they did not follow the bidding instructions. **Sherrard moved to choose Option B and authorize the Mayor to sign related documents. Seconded by Perry.** Motion carried unanimously

**ADJOURNMENT: Brady moved to set a Special Council meeting on February 8<sup>th</sup> at 7am. Seconded by Bange.** Motion carried unanimously. **Sherrard made a motion to adjourn at 7:15 a.m.; seconded by Perry.** Motion carried unanimously.

APPROVED:

---

Carlene Anders, Mayor

ATTEST:

---

Kerri Wilson, Clerk-Treasurer

---

Jord Wilson, City Administrator