

**CITY OF PATEROS  
COUNCIL MEETING MINUTES  
FOR APRIL 17, 2017**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Mike Harding, Megan Sherrard, George Brady, Adam Fritz and Christine Perry. Staff present was Jord Wilson and Kerri Wilson. Community present was: Kurt Danison, Chief Keith Zweigle and Kris Erlandsen.

**CONSENT CALENDAR**

**Councilmember Sherrard moved to accept payment of checks numbers 28356 to 28441. Claim checks total amount of \$85,702.31 and payroll checks total amount of \$41,941.78. Approval of the minutes for the meeting held March 20, 2017 and approval of the mayor's monthly meeting plan. Seconded by Fritz. Motion carried unanimously.**

**AUDIENCE INPUT:**

**COMMITTEE REPORTS:**

**CITY REPORTS**

**Police:** Report was submitted in council packets.

**Fire Department:** Chief Zweigle state recruiting training is winding down and now wildland fire training will start. There will be a refresher class held at Alta Lake on April 27, 2017.

**Mayor's Report:** Mayor Anders stated she attended several meetings and included a report for council itemizing the meetings. She informed council of the city wide community clean up on April 25, 2017, people can meet at city hall or at the school.

**Council Reports:** no reports

**Long Term Recovery:** Anders gave council an update on long term recovery and stated that Ameri Corp sent eleven volunteers. Due to weather, the group worked with Emergency Management and delivered sandbags to the City of Brewster and the Pateros Fire Department.

**School:** Anders stated the school had purchased the house on the corner which they intend to remove. She will meet with Lois Wednesday for the next meeting.

**City Administrator:** Jord Wilson submitted a report in packets for council. His report consisted of updates on safety, water system improvements, parks, community planning and economic development. Wilson also updated council on the water project, Ives Landing RV Park and Monument to the Methow project.

**Clerk-Treasurer, Kerri Wilson:**

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues are on track.
- Sale & Use Revenues are on track.
- Property Tax Revenues are higher.
- The auditor's held the exit conference on April 6, 2017. Audit went good with a few recommendations on policy updates.

- Small City Connector Meeting will be held at Pateros Fire Hall May 8, 2017 sponsored by AWC.

#### **PUBLIC HEARINGS:**

- **Mayor Anders opened public hearing at 6:30 pm on CDBG Community Block Grant.** Cecilia Arellano presented herself as the interpreter if needed. Program handouts were distributed to the public which consisted of: Project Summary, Public Hearing Agenda and CDBG program guidelines which were read by City Planner Kurt Danison. There was no community present no comments at the public hearing. **Mayor closed public hearing at 6:36 pm.**

#### **ORDINANCES AND RESOLUTIONS:**

- **Ordinance 746 Water Revenue Bond: Brady moved to adopt Ordinance 746, an ordinance agreeing to the terms of the water revenue bond for the water system improvements as required by the Department of Agriculture for the Rural Development loan and authorize the mayor to sign all related documents. Seconded by Harding.** Motion carried unanimously.
- **Resolution 2017-11 Certification of Compliance: Perry moved to adopt Resolution 2017-11, resolution authorizing the application process for the Community Development Block Grant in the amount up to \$750,000 and authorize the mayor to sign all related documents. Seconded by Brady.** Motion carried unanimously.
- **Resolution 2017-12 Title VI: Brady moved to adopt Resolution 2017-12, a resolution accepting the terms of the Title VI for the CDBG process and authorize the mayor to sign all related documents. Seconded by Fritz.** Motion carried unanimously.
- **Resolution 2017-13 Narcotic Task Force: Sherrard moved to adopt Resolution 2017-13, a resolution entering into an operational agreement with the NCW Narcotic Task Force and pay a participation fee of \$2300.00 for the year 2017. Seconded by Fritz.** Perry asked for a presentation of what the task force offers the community. Mayor Anders recommended that annual asks for funds be accompanied by report and be done in person. Clerk Wilson will contact and ask they be present for May or June council meeting. Brady asked for statistics to be given to council. Motion carried unanimously.
- **Resolution 2017-14 City of Omak: Fritz moved to adopt Resolution 2017-14, a resolution agreeing to the terms of the Interlocal Agreement between the City of Omak and the City of Pateros. Seconded by Perry.** Motion carried unanimously.
- **Resolution 2017-15 Franchise Agreement: Perry moved to adopt Resolution 2017-15, a resolution approving of the Waterline Franchise Agreement with Okanogan County. Seconded by Harding.** Sherrard asked if this agreement was for 50 years. Clerk Wilson stated the agreement was for 30 years. Motion carried unanimously.
- **Resolution 2017-16 ADA Grievance Policy: Perry moved to adopt Resolution 2017-16, a resolution approving the ADA Grievance Policy Procedure. Seconded by Brady.** Motion carried unanimously.
- **Resolution 2017-17 Cumulative Reserve: Harding moved to adopt Resolution 2017-17, a resolution setting terms to the Cumulative Reserve Fund. Seconded by Perry.** Motion carried unanimously.
- **Resolution 2017-06 Street Name: Perry moved to adopt Resolution 2017-06, a resolution clarifying a street name. The street name needs to read Riverside Drive Lower. Seconded by Brady.** Brady asked if the change will updated by GIS. Wilson

stated the county will be the one updating the change. Fritz asked where the street sign would be placed. Wilson stated he will look at the location and make it visible at the intersection. Sherrard appreciated Wilson's approach to the public by sending out the information flyer to the public. Motion carried unanimously.

- **Resolution 2017-18 Zippy Contract: Fritz moved to adopt Resolution 2017-18, a resolution amending the professional service agreement between the City of Pateros and Zippy Disposal Services and authorize the mayor to sign all related documents. Seconded by Sherrard.** Motion carried unanimously.
- **Resolution 2017-19 Ives Landing Park: Fritz moved to adopt Resolution 2017-19, a resolution awarding the Ives Landing RV Park Project to DJB Construction, LLC in the amount of \$256,775.34 and approve the contract submitted and authorize the mayor to sign all related documents. Seconded by Perry.** Motion carried unanimously.

**OTHER BUSINESS:**

- **TIB Street Light Grant: Brady moved to proceed with applying for the TIB Street Light Grant. Seconded by Perry.** Brady stated he was glad that the project is moving forward. Motion carried unanimously.
- **Mayor Pro Tem: Sherrard moved to appoint Councilwoman Perry as Mayor Pro Tem for the month of May 2017 with Councilman Brady resuming Mayor Pro Tem after May 2017.** Mayor Anders and current Mayor Pro Tem Brady will both be out of town for May council meeting. Councilmembers will promptly let Clerk Wilson know if they will not be able to attend May 15 council meeting. A special council may be called for May 22<sup>nd</sup> if quorum is not present on the 15<sup>th</sup>. **Seconded by Fritz.** Motion carried unanimously.

**ADJOURNMENT: The next regular council meeting will be May 15, 2017 at 6:00 p.m. There being no further business before the City Council, Sherrard made a motion to adjourn at 7:05 pm.; seconded by Brady.** Motion carried unanimously.

APPROVED:

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Carlene Anders, Mayor

ATTEST:

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Kerri Wilson, Clerk-Treasurer