

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR DECEMBER 16, 2013**

Mayor Howe called the meeting to order at 6:00 p.m. Councilmembers present included George Brady, Christine Perry, Alex Hymer and Adam Fritz. Ryan Greene was an excused absence. Staff present included Kerri Wilson, Dale Parks, and Cecilia Arellano. Public present were, Angela & NanoVan Eysinga, Forrest & Libby Harrison, Darren & Leslie Moore, Mark Varela, Linda Varela, Fay Roberts, Ros Jennings, Lean Howe, Wally Juneau, Lionel Wilson, Gideon Wilson, Keith Zweigle, Jerry Moore, Erika Varrelman, Jared Henton, Judy Brown, Varrelman, Ron Roberson and Matt Baide.

CONSENT CALENDAR

Councilmember Fritz moved to accept payment of checks numbers 24881 to 24954. Voided checks 24863, 24866 and 24874. Claim checks total amount of \$51,212.42 and payroll checks total amount of \$27,191.01. Approval of the minutes for the meeting held November 18, 2013 and also the Mayor's Monthly Meeting Plan. Seconded by Perry. Motion carried unanimously.

AUDIENCE INPUT:

CITY REPORTS

Police: A police report was submitted in council packets.

Fire Chief, Jerry Moore: Report was submitted in council packets. Chief Moore was stated Fire Department was in need of volunteers. They will be doing a recruiting class in March. Assistant Fire Chief Zweigle will be in charge while Chief Moore is out of town.

Mayor Howe: A written report of meetings attended was submitted.

Council Reports: Greene, Fritz, Hymer and Perry all attended an Elected Officials webinar in Wenatchee. Brady met with Dept of Ecology on the Starr Property Development. Brady stated there may be two grants available to help with funding.

City Superintendent, Dale Parks:

- Winterizing equipment
- Energy Grant is 98% complete
- Water Plan review

Parks Supervisor, Jord Wilson: A report was submitted by Parks Supervisor Wilson for council packets.

Clerk-Treasurer, Kerri Wilson:

- **General Fund Expenditures and Revenues:** Revenues and expenditures are on track
- **Hotel-Motel Revenues:** Revenues are \$4000 higher than this time last year

- **Sales & Use Tax:** Revenues \$10,250 higher than this time last year.
- **Christmas in the City:** This event is scheduled for December 17th 5:30-7pm. Volunteers are needed and also cookies for the kids.
- **AWC Legislature Conference:** Date for the conference is January 29-30th. Please inform Wilson who wishes to attend so she can register and make travel arrangements.

PUBLIC HEARING:

- **Mayor Howe opened public hearing at 6:11 pm on authorizing the operation of OTV/ATV in the city limits.** Public stated they were thrilled that this would be allowed within the city limits. **Mayor closed public hearing at 6:15 pm.**
- **Mayor Howe opened public hearing at 6:15 pm on Mayor's Monthly Meeting Plan.** No public comments were stated. **Mayor closed public hearing at 6:16 pm.**
- **Mayor Howe opened public hearing at 6:17 pm on CDBG Planning Only Grant.** Cecilia Arellano presented herself as the interpreter if needed. Program handouts were distributed to the public which consisted of: Project Summary, Public Hearing Agenda and CDBG program guidelines which were read by Mark Varela. There were twenty nine community present and nine spoke at the public hearing. All stated complaints of low flow and have dealt with black water and manganese build up and stated the desire for the city to make corrections to the water system. **Mayor closed public hearing at 6:52 pm.**

ORDINANCES & RESOLUTIONS:

- **Ordinance #715 OTV/ATV:** Ordinance #715 authorizing the operation of OTV/ATV within the city limits. **Fritz moved to adopt Ordinance #715, an ordinance authorizing the operation of non-highway vehicles and snowmobiles within the city of Pateros and within designated areas. Seconded by Perry.** Motion carried unanimously.
- **Ordinance #718 Mayors Monthly Meeting:** Ordinance #718 clarifying the definition of a Mayor's Monthly Meeting Plan. **Fritz moved to adopt Ordinance #718 an ordinance amending Chapter 2.08.020(B) clarifying the requirements of a "Mayor's Monthly Meeting Plan" Seconded by Brady.** Motion carried unanimously.
- **Resolution #2013-23 Ambassadors:** a resolution naming Gail Howe and George Brady as Ambassadors for the city of Pateros. **Fritz moved to adopt Resolution #2013-23 establishing Gail Howe and George Brady as ambassadors for the City of Pateros for the year of 2014. Seconded by Perry.** Motion carried unanimously.
- **Resolution #2013-24 POG and Title 6 Certification:** This is part of the process for the CDBG process. **Perry moved to adopt Resolution #2013-24 and Title 6 Certification, a resolution authorizing the mayor or Pro Tem mayor to act as the authorized Chief Administrative Official to sign all documents in connection to the State of Washington CDBG Program. Seconded by Fritz. Perry moved to amend the motion to state up to \$24,000. Seconded by Fritz.** Motion carried unanimously.
- **Resolution #2013-25 Grievance Procedure:** **Fritz moved to adopt Resolution 2013-25, a resolution adopting a grievance procedure for the City of Pateros. Seconded by Perry.** Motion carried unanimously. **Brady moved to allocate up to \$5000.00 as a match for POG process, water source grant, curb grant for the 2014 budget. Seconded by Fritz.** Motion carried unanimously.
- **Resolution 2013-26 Transit Authority Board:** Council needs to appoint an elected official to sit on the TAB to represent the City of Pateros and must also appoint an alternate. **Perry moved to adopt Resolution 2013-26, a resolution appointing Mayor**

Elect Liberty Harrison as the designee and councilmember Christine Perry as the alternate to sit on the Transit Authority Board. Seconded by Fritz. Motion carried unanimously.

OTHER BUSINESS:

- **Gideon Wilson Proposal:** Wilson submitted a proposal for council to review pertaining to the Starr Property Development. **Brady moved to accept proposal from Gideon Wilson for leasing of lot at Starr Property contingent upon acceptance from Dept of Health, SEPA and road building application. Seconded by Fritz.** Motion carried unanimously.
- **Highlands Contract:** Highlands and Associates contracts with the city as a consultant on planning issues. Contract expires the end of 2012. **Perry moved to allow the mayor to sign the agreement between the city of Pateros and Highlands and Associates for planning services beginning January 1, 2014 and ending December 31, 2014. Seconded by Brady.** Motion carried unanimously.
- **Tree Board:** Parks Supervisor Wilson submitted to the mayor his recommendations for the Tree Board. Mayor Howe appointed Brenda Brady, Angela Van Eysinga, Gary Ogden and Parks Supervisor to sit on the Tree Board. **Council recognized the appointment made by the mayor.**
- **Fire Department Officers:** Mayor Howe appointed the following firemen to fill the officers positions:
Fire Chief- Jerry Moore
Asst Chief- Keith Zweigle
Captain- Karey Heen
Lieutenant- Bill Hoffman
2nd Lieutenant- Justin Crump
Council recognized the appointment of officers made by the mayor. **Fritz moved to allow Assistant Fire Chief to receive phone stipend and monthly salary as Fire Chief in the absence of Fire Chief. Seconded by Perry.** Motion carried unanimously.
- **Oath of Office:** Wilson gave the oath of office to Councilman Fritz, Councilman Hymer, Councilwoman Perry and Mayor Elect Liberty Harrison.
- **January Meeting Date:** January council meeting falls on a holiday so the date needs to be moved. **Fritz moved to change January council date to January 21, at 6:00 pm. Seconded by Perry.** Motion carried unanimously.

EXECUTIVE SESSION: Mayor Howe moved into executive session for 15 minutes to receive and evaluate complaints or charges brought against a public officer or employee. No action was taken. **Brady moved to bring regular council meeting back into session. Seconded by Fritz.** Motion carried unanimously.

ADJOURNMENT: The next meeting will be January 21, 2014 at 6:00 p.m. There being no further business before the City Council, Fritz made a motion to adjourn at 8:00 p.m.; seconded by Brady. Motion carried unanimously.

APPROVED:

Gail A Howe, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer