

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR MARCH 21, 2016**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Adam Fritz, Christine Perry, Ryan Greene, Megan Sherrard and George Brady. Staff present was Jord Wilson and Kerri Wilson. Community present was: Gail & Ros Jennings, Nano & Angela Van Eysinga, Chuck Borg, Ann Davidson and Tracey Price.

Mayor's Report: Mayor Anders updated council on the meetings she attended this month. There were numerous trips and meetings with the Legislators in hopes to secure more funding for the water project. Anders attended the OCOG and EDD meetings and also met with Scott Kreiter with the Douglas Co. PUD.

CONSENT CALENDAR

Councilmember Brady moved to accept payment of checks numbers 27186 to 27289. Claim checks total amount of \$104,294.54 and payroll checks total amount of \$38,643.50. Approval of the minutes for the meeting held February 16th, 2016 and approval of the mayor's monthly meeting plan with payment of \$1000 for this month and each month thereafter as mayor's monthly meeting plan is approved by council. Seconded by Greene. Motion carried unanimously.

AUDIENCE INPUT- Nano asked if the Governor had publicly recognized the need for funds for the water project. Mayor Anders replied that the needs had been recognized on different levels. Zweigle asked about the recycle bin and the schedule for pick up. Clerk Wilson stated that city hall has made numerous calls to Okanogan County in regards to a timeline pickup of the cardboard recycle bin.

COMMITTEE REPORTS: Greene gave an update on the Finance meeting held March 15, 2016. Topics discussed: 2015 Annual report and excel issues, Overtime for employees and part time seasonal employee and Warren Street water connection services.

CITY REPORTS

Police: A police report was submitted in the council packets

Fire Chief, Keith Zweigle: Chief Zweigle attended officer development training in Ellensburg. Several volunteer firefighters are attending the rookie classes. There were two firefighters that attended burn training in Moses Lake. Zweigle thanked council for the funds to purchase seven new complete structure gear.

Council: Sherrard stated she has been working with Jord Wilson on Arbor Day Festival.

School: Mayor Anders and City Administrator Wilson met with Superintendent Lois Davies.

Long Term Recovery: Anders stated there are many fire learning and informational meeting currently going on. Phase II has started on the rebuilds. The Governors listening session is scheduled for Friday 8, 2016 at the Brewster School.

Economic/Tourism: No report.

City Administrator: Wilson submitted a report in packets for council. Gary Ogden has resigned from the Tree Board and Councilwoman Sherrard has been appointed to the Tree Board.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues closed lower than last year at this time
- Sale & Use Revenues closed higher than last year at this time.
- A special council meeting will need to be held to approve several contracts for the upcoming projects. Suggested dates are March 28th or 29th at 6pm.

ORDINANCES AND RESOLUTIONS:

- **Resolution 2016-03 State Direct Grant:** Perry moved to adopt Resolution 2016-03, a resolution accepting the State Direct Grant and authorizing the mayor to sign all documents related to the project. Seconded by Brady. Motion carried unanimously.
- **Resolution 2016-04 DWSRF Grant:** Greene moved to adopt Resolution 2016-04, a resolution accepting the DWSRF Grant and authorizing the mayor to sign all documents relating to the project. Seconded by Sherrard. Motion carried unanimously.
- **Resolution 2016-05 Erlandsen Agreement:** Perry moved to approve Resolution 2016-05, a resolution agreeing to the service agreement with Erlandsen for surveying/easement services. Seconded by Fritz. Motion carried unanimously.

OTHER BUSINESS:

- **Surveying:** Brady moved to approve all three surveys to be completed by Erlandsen. Seconded by Perry. Motion carried unanimously.
- **Warren Street Taps:** Sherrard moved to go forward with the water taps on Warren Ave and to include an April council budget amendment for moving funds from the General Fund to the Water Capital Fund. Seconded by Brady. Sherrard asked how many bids we accept before deciding. Wilson stated that we contact 3-5 vendors on the small works roster and give them two weeks to reply and we are required to accept the lowest bid. Motion carried unanimously.
- **Overtime/Part time employee:** Clerk Wilson informed council that we have eight open grants with an additional three grants waiting on approval. This workload is on top of normal work load so overtime is inevitable. Staff is careful and cautious about overtime. There are employees who need to use up vacation time so we may need to have a part time employee come in to help with the load. Wilson did allot for overtime in the budget, if the amount exceeds the budget, there will need to be a budget amendment at a later date.
- **Indian Monument in the Park:** Chuck Borg asked if council would postpone this item to April 18, 2016 council meeting. Wilson will add this to the agenda for April.

ADJOURNMENT: The next meeting will be April 18, 2016 at 6:00 p.m. There being no further business before the City Council, Perry made a motion to adjourn at 6:59 p.m.; seconded by Brady. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer