

**CITY OF PATEROS
COUNCIL MEETING MINUTES
FOR OCTOBER 17, 2016**

Mayor Anders called the meeting to order at 6:00 p.m. Councilmembers present included Adam Fritz, Ryan Greene, Christine Perry, Megan Sherrard and George Brady. Staff present was Jord Wilson and Kerri Wilson. Community present was: Tracey Price, Chuck Borg, Angela & Nano Van Eysinga, Gail Howe Jennings, Ros Jennings, George Pearson, Jim Bearden, Brenda Brady and Keith Zweigle.

CONSENT CALENDAR

Councilmember Sherrard moved to accept payment of checks numbers 27832 to 27924. Voided checks 27835. Claim checks total amount of \$266,419.93 and payroll checks total amount of \$38,825.85. Approval of the minutes for the meeting held September 19th, 2016 and approval of the mayor's monthly meeting plan. Seconded by Perry. Motion carried unanimously.

AUDIENCE INPUT:

- Jim Bearden addressed council about ethics of a city councilmember and requested a copy of the roles & responsibilities.
- Kayla Johansen voiced concerns about the fire work display during homecoming. She asked council to make a better effort in notifying the public before this happening. It was unsettling as her home is close to the football field. Mayor Anders assured Johansen that council would take her concern under consideration. Anders stated the event was a last minute request and it was posted at city hall, post office and the school sign on Hwy 97.

COMMITTEE REPORTS:

- Finance committee met and finalized budget requests.
- Brady stated he attended SWAC and updated on the railhead siting and cardboard recycling. He met with Allie Kingfisher and toured possible railhead siting. Brady also met with Jord Wilson and Kurt Danison on the downtown business project.

CITY REPORTS

Police: Report was submitted in council packets.

Fire Chief, Keith Zweigle: Chief Zweigle reported the burn ban is off. Calls have slowed down and the next three months would be focused on trainings. Mayor Anders commended the fire department on their training. Brady asked what was being done about the fire engine that was sitting outside with no cover. Chief Zweigle stated he inherited the problem and they were still working on a solution to get the engine inside for the winter. Sherrard asked if the engine could be sold. Anders stated "yes", but would prefer the engine get put into use. Chief Zweigle will keep council updated with progress.

Mayor's Report: Mayor Anders stated she will be attending the OCAC, IACC and AWC trainings this month. She attended several meetings in house. Anders stated there was a good turnout for the ribbon cutting ceremony for the new Sidewalk Project.

Long Term Recovery: Anders stated there were four new home dedications and the goal was to have two stick homes completed before winter. She did put out the need for volunteers during the winter months.

School: Lois Davies was present and thanked council for the completion on the sidewalk project as this has been a long time goal for safety for the students. Davies also stated that Pateros School District would be participating with Brewster School District for FEMA training.

City Administrator: Jord Wilson submitted a report in packets for council. His report consisted of updates on grant projects, public works, parks and training.

Clerk-Treasurer, Kerri Wilson:

- General Fund Revenues & Expenditures were on track.
- Hotel Motel Revenues are on track
- Sale & Use Revenues closed \$12,181.34 higher than last year at this time.
- Property Tax Revenues are on track
- POG CDBG will be closed out the end of October.
- Chamber is having a Trunk or Treat on Lakeshore Drive October 30th 3-6pm.

PUBLIC HEARINGS:

- **Ordinance 740 2016 Budget Amendment:** Mayor Anders opened the public hearing on the 2016 Budget Amendment at 6:41pm. No public comments. Public hearing closed at 6:42 pm.
- **CDBG Closeout:** Mayor Anders opened the public hearing at 6:42 pm on the CDBG POG Grant. No public comment. Public hearing closed at 6:43pm.

ORDINANCES AND RESOLUTIONS:

- **Ordinance #740 2016 Budget Amendment:** Brady moved to adopt Ordinance 740, amending Ordinance 738 by changing the 2016 budget appropriations for the General Fund, Equipment Fund, Hotel/Motel Fund, Street Fund, Water Fund and Water Capital Fund. **Seconded by Fritz.** Sherrard asked about replacement of the plow for the small truck. Wilson stated the plow broke down several times last year during the winter and needed to be replaced. Motion carried unanimously.
- **Resolution 2016-26 AWC:** Perry moved to approve Resolution 2016-26 allowing the mayor to sign the Interlocal Agreement with AWC/RMSA, which constitutes a contract between the City of Pateros and AWC. **Seconded by Brady.** Motion carried unanimously.

OTHER BUSINESS:

- **CDBG POG:** Greene moved to accept the final Groundwater Investigation Report which was completed with a Planning Only Grant though CDBG and to close out the project. **Seconded by Sherrard.** Motion carried unanimously.
- **Brewster/Pateros Senior Center:** Sherrard moved to contribute \$500 towards the Brewster/Pateros Senior Center. **Seconded by Perry.** Brady asked what they use the money for. Clerk Wilson stated they use the money for operating costs to keep the center open. Motion carried unanimously.
- **SWAC Representative:** Perry moved to appoint George Brady as the city representative to SWAC. **Seconded by Fritz.** Motion carried unanimously.

- **Street Name: Brady moved to change the new street from Brownlee Lane to Brownlee Place. Seconded by Greene.** Motion carried unanimously.
- **322 Warren Ave:** The owner of 322 Warren did not receive the letter concerning the sidewalk project and therefore they were not present for the public meeting when cut outs were approved. The renters were sent the letter and it was not forwarded to the land owner. **Sherrard moved to approve that the city will pay for removal of sidewalk and installation of one 20 foot driveway at 322 Warren Avenue for Charles Hull or following owner, when a garage or carport is constructed. Seconded by Brady.** Motion carried unanimously.
- **Waive of Late Fees: Perry moved to waive the late fees for Billingsley's and Jim Yancey. Seconded by Fritz.** Perry stated that she learned when she attended the regional meeting for the post office that if the letters are stuck together, the letter will get sent to Memphis before returning to the correct location. Motion carried unanimously.

ADJOURNMENT: The next regular council meeting will be November 21, 2016 at 6:00 p.m. There being no further business before the City Council, Greene made a motion to adjourn at 6:54 pm p.m.; seconded by Brady. Motion carried unanimously.

APPROVED:

Carlene Anders, Mayor

ATTEST:

Kerri Wilson, Clerk-Treasurer